

22 September 2023

Dear Parent/Carer,

**Progress & Preparation Day (PPD) – Years 12 and 13
Friday 20 October 2023**

On Friday 20 October, normal lessons will be suspended for the day, as other year groups are involved in PPD interviews. On the day, Year 12 and Year 13 students will have a ten- or fifteen-minute mentoring meeting with their form tutor. During this slot, Year 13 students will discuss how far they have progressed their UCAS applications or apprenticeship plans. If invited to interview, Year 12 students will have a general discussion regarding workload, Independent Learning scores, and future aspirations.

Tutors will publish the meeting times for students on the Sixth Form Teams pages, in the tutor channels, by Friday 6 October. Year 13 parents/carers are welcome to attend meetings, if available, as the discussion will be about university applications and future plans. There is no obligation for parents/carers of Year 12 students to attend meetings.

Students are expected to engage in independent study at home for the remainder of the day, or all day if they do not have a meeting. **Please note that students who have meetings in school are expected to dress as per the agreed Sixth Form dress code.** This is contained within the Sixth Form Student Handbook, given out in September.

Yours faithfully,



Mr J Doyle
Assistant Headteacher - Sixth Form Leader

