

14 December 2022

Dear Parent/Carer,

## **Year 10 Work Experience Monday 10 – Friday 21 July 2023**

I write to inform you that the school is committed to providing your son/ward with ten days of work experience in Year 10 from **Monday 10 July to Friday 21 July 2023**. Work experience placements have been proven to be a valuable motivational tool in helping to raising academic standards. One of two things happen: first, students enjoy the experience and, as a result, become more focused in their studies; or, second, students dislike their placement so much that they work harder at school to not end up in that type of job. From a school perspective, it is a win-win situation.

### **The Best Work Experience**

Our evidence shows that the best work placements are those found by the student. These are called “own finds”. These “own find” placements are usually in an employment sector which the student has a real interest. In some cases, “own finds” may be linked to an employment sector of a family member or friend. Whatever the link, students are strongly encouraged to make an “own find”.

- Tip: this is not about choosing a career pathway - it's about choosing a work experience.

Each year, a number of students are unable to find their own placement; in these cases, young people will be allocated places based on their responses in the online Skills Audit form (on Teams). Given this fact, it is important that all students reflect on where they are now as well as the direction in which they want to go before they complete the online Skills Audit.

### **Deadlines**

The deadline for “own finds” is 12 noon on Monday 20 February 2023. After this date, any student unable to find their own work placement will be allocated a placement by the school.

### **Costs**

Work experience is free. The only cost involved will be if any student either fails to complete their “own find” / allocated placement (£65.00) or requests a change of placement (£40.00). These are standard charges and cover our internal administration costs which includes investigating insurance as well as designing contracts and job descriptions.

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## Wide Work Placement Offers

Some parents/carers are self-employed or already work in establishments which accept school work placements. If this is the case, or you can offer one or more places, then I would greatly appreciate if you could contact Jayne Spink with details of the company and the contact person.

## Frequently Asked Questions

### WHAT DOES MY SON/WARD DO NEXT?

- Complete the Skills Audit on Teams by this weekend.
- Hand in the “own find” form if he has found a placement.

### CAN MY SON/WARD WORK IN THE FAMILY BUSINESS?

Yes, but only if the family business is sizeable and has an ELL.

### CAN MY SON/WARD RECEIVE SOME CAREERS AND EMPLOYMENT ADVICE, INFORMATION AND GUIDANCE (CEIAG)?

Yes, we will be targeting individuals over the next few months. If your son/ward is keen to have a one-to-one interview about their future work prospects, request an interview through Mrs Spink (see below).

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Please return all “own find” forms via to the main school reception or via email to Mrs Spink ([jspink@isleworthsyon.org](mailto:jspink@isleworthsyon.org)) before 12 noon on **Monday 20 February 2023**.

Thank you for your support.

Yours faithfully,



**Mr M Adams**

Careers Leader

[madams@isleworthsyon.org](mailto:madams@isleworthsyon.org)